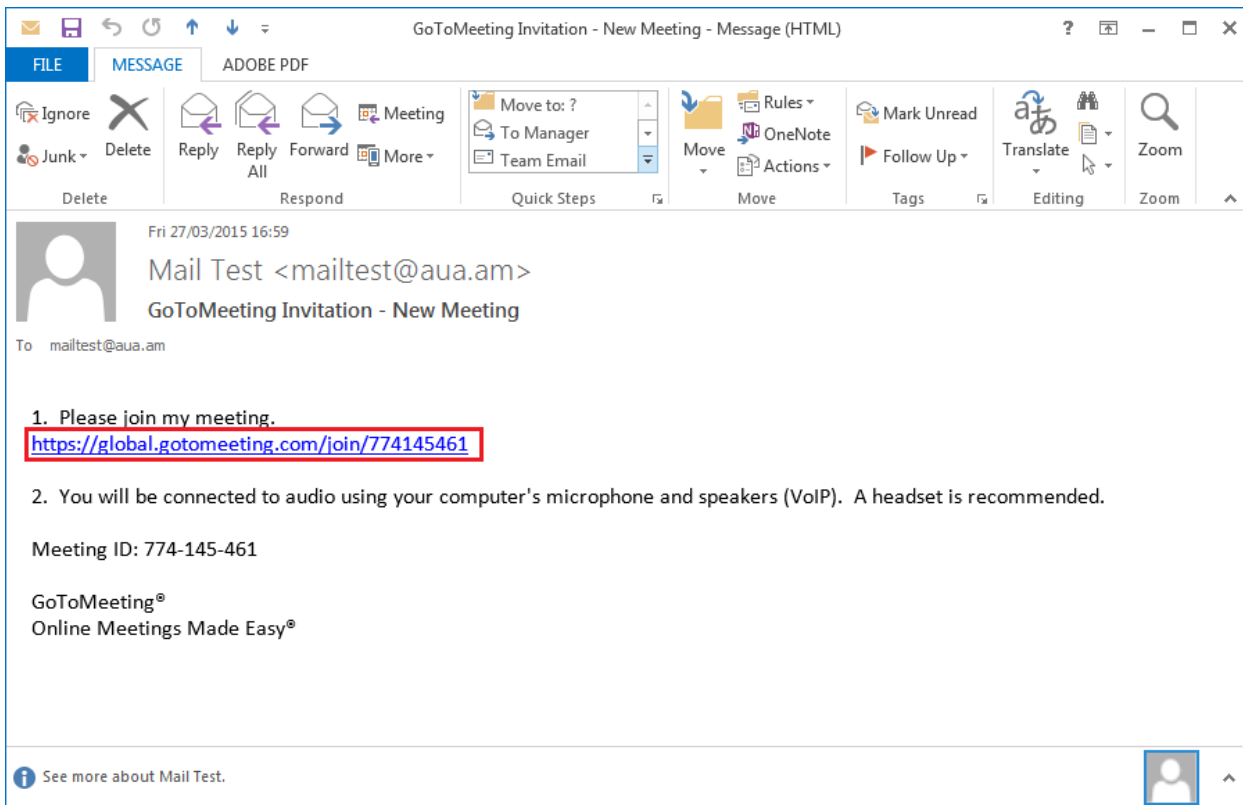
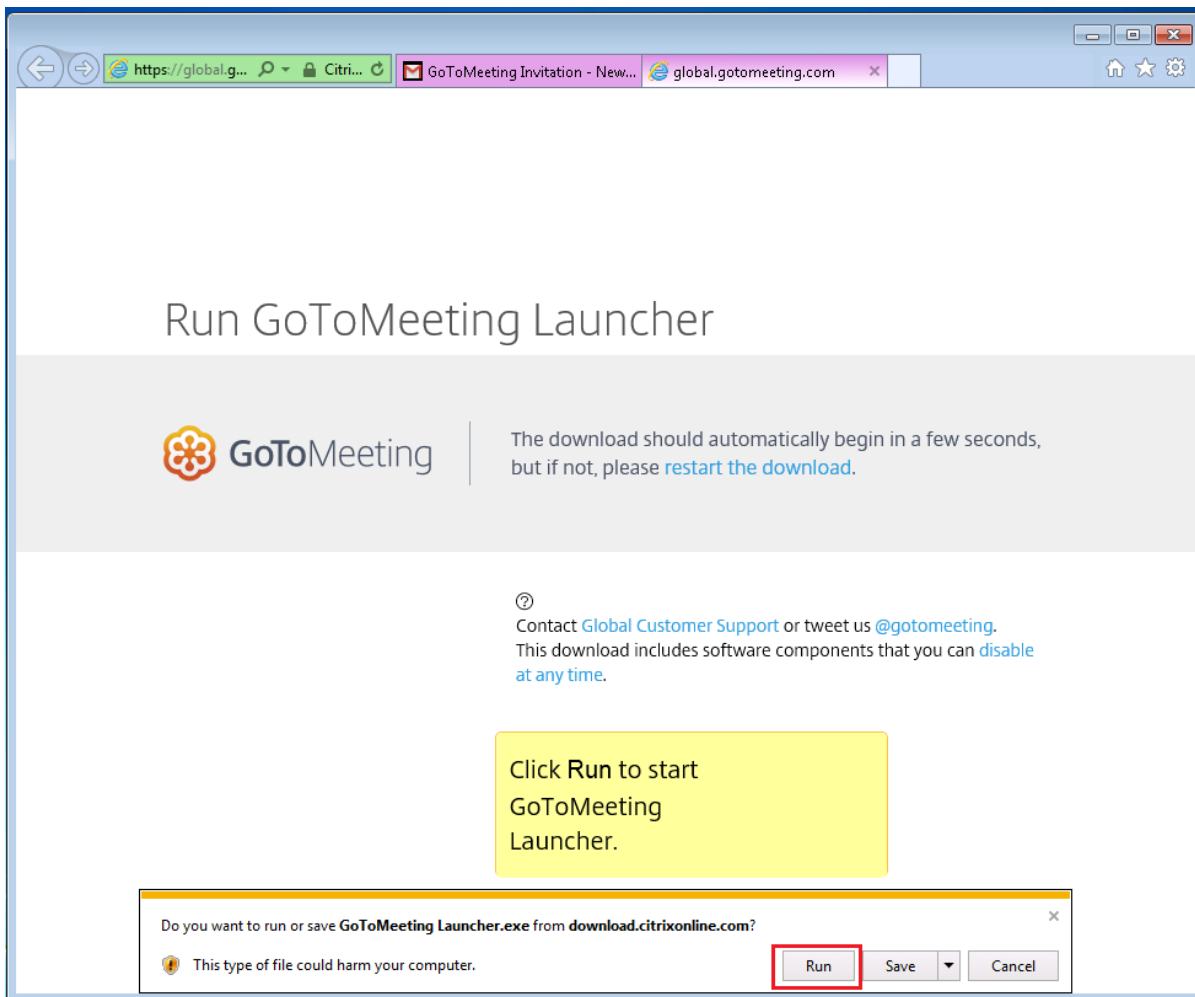


## Steps for Meeting Participant

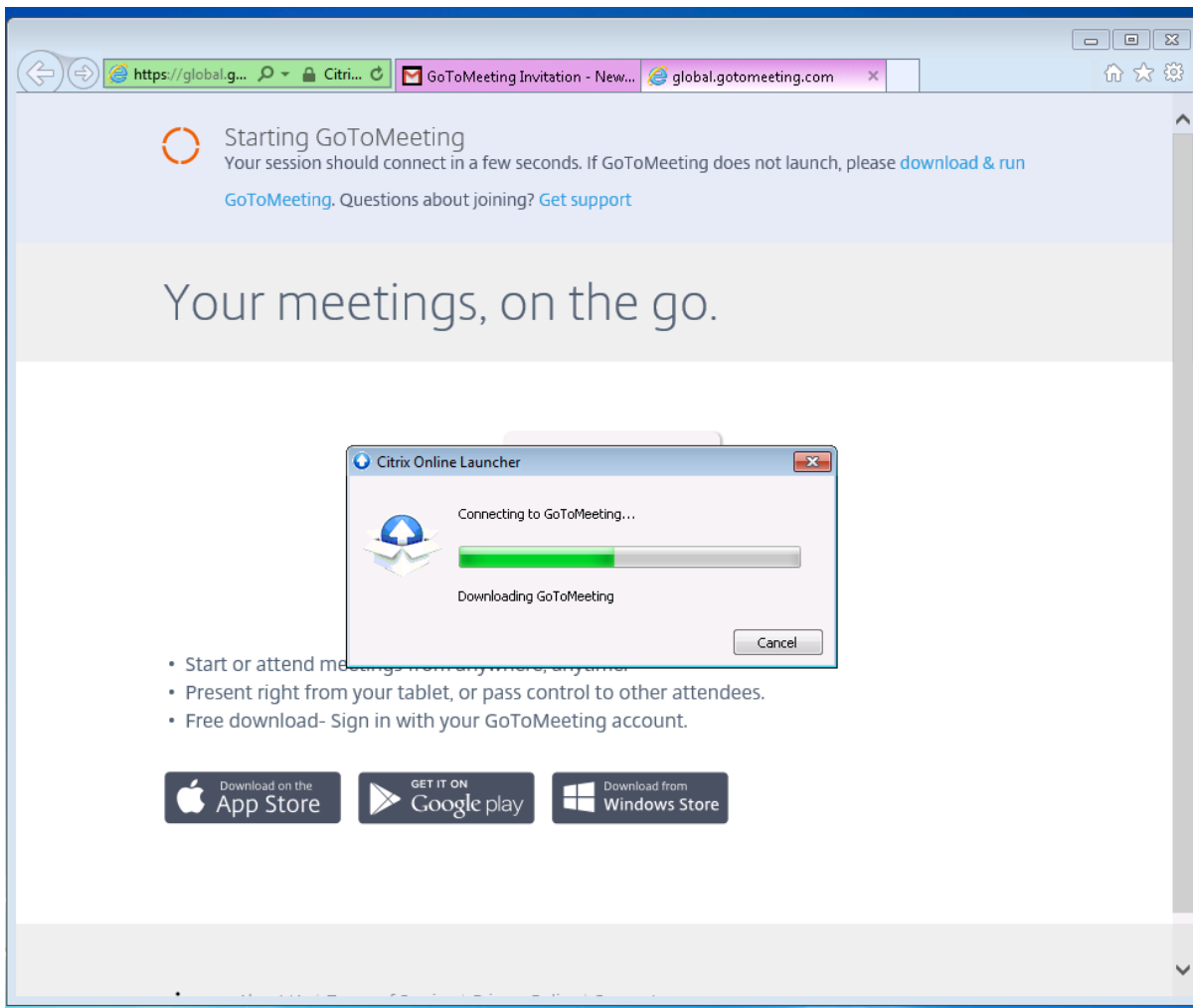
1. Click on the link received in meeting invitation email (e.g. <https://global.gotomeeting.com/join/774145461>)



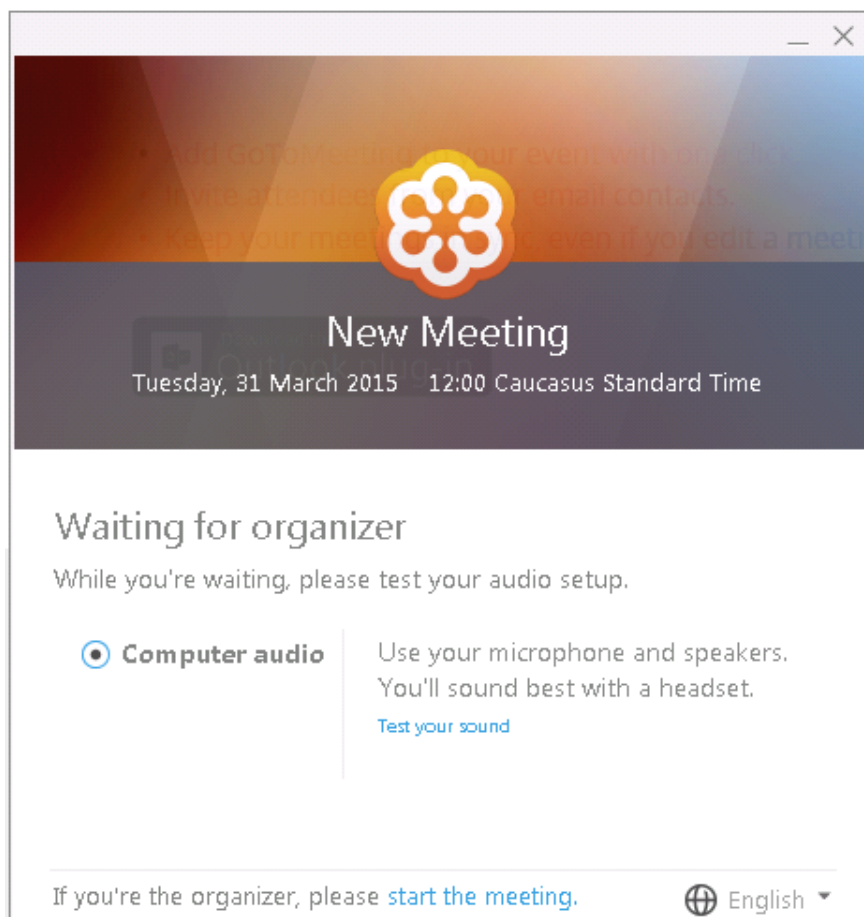
2. Wait till prompt to run small application is displayed and click on "Run" (only when use first time)



3. Wait till application is downloaded and installed (**only when use first time**)



4. Once installed and launched you will see either following window (if organizer have not started meeting yet)...



... or the below join meeting window (if organizer already started meeting). Enter name that you wish to appear in attendees list. Email input is **optional**.

Enter Your Name and Email - GoToMeeting

Attendees 2

- John Smith
- Sue Miller (me)

Your name will appear here.

Name Participant 1

Email Optional

Remember name and email

OK

5. Once successfully joined participant will see following screen

GoToMeeting Viewer

Webcams Waiting to view Alexander Nazaryan's screen

# New Meeting

Organizer: Alexander Nazaryan | Presenter: Alexander Nazaryan

Audio: Use your microphone and speakers (VoIP).

**CITRIX**

GoToMeeting

Talking:

Options

Audio Screen Webcam

Computer audio Sound Check

Attendees 2

- Alexander Nazaryan (presenter, or...)
- Participant 1 (me)

Chat

Enter your message

To: Everyone Send

Record this meeting

Meeting ID: 774-145-461